

Health Advisory Board Minutes

May 2, 2014

Members Present: Tiffany Footit, LeDora Wohler, Dr. Gregory Dye, Deb Olson, Dr. H Bjellum, Carol Zimmerman, Kim Vance, Dr. Carl Trout, Michelle Strang

Staff Present: David Doty, Carla Odegaard, Jill Gaffney, Carrie Whitehill, Barb Buck, Jill Bergemann, Dawne Schmid, Leola Daul, Amy Tuchscherer

Welcome and introductions were made by those in attendance.

Minutes from the November 19, 2014 meeting were reviewed. LeDora made a motion to approve and Kim seconded it.

VISION SCREENINGS:

Carrie brought up concerns about our vision screening. In the past, the Health Advisory Board recommended guidelines for use of the picture cards for when to pass a child and when to refer a child during the Head Start vision screening process. In the past couple of years, Head Start implemented the use of the SureSight Instrument. Dr. Dye gave recommendations at that time on what to consider as passing and failing. This school year, 7 Day Clinic helped with the vision and hearing screenings through their HE-HE Program. There was some discrepancy as to what they were recommending for vision referrals and what had previously been set for our program. Carrie asked that we have a discussion to update the recommended guidelines so that everyone is on the same page. Dr. Dye asked for the name of the optometrist at 7 Day Clinic so that they can discuss it further and get back to us.

IMMUNIZATIONS:

LeDora shared the requirements for immunizations from the ND Department of Health. Dr. Bjellum asked if Head Start refuses a family if they are not immunized and we said no, but we strongly encourage families to have their child immunized. Dr. Bjellum gave us clarity as to a child that has missed immunizations that they can no longer get. Dr. Bjellum said they would be "Up to date" minus the immunization that they did not receive.

ORAL HEALTH FORM:

There was discussion about the Oral Health forms that are currently being used. Carrie shared the new Oral Health form from the Office of Head Start that we are using and want it to be user friendly to dentists. It is missing the "date of exam" and information pertaining to dental treatment. It was decided that we would make the necessary changes on the form to add an additional lines for the date of exam and treatment information. Once it is completed, Dr. Trout asked that we send a copy to him and he will review it and give suggestions. Amy T presented information on the Dental Mobile Unit. This Unit is going into Fargo Public School in August. Dr. Trout is wondering how a mobile unit can be a dental home. Dr. Trout was given the information about the Dental Mobile Unit and will investigate the program. Dr. Trout also shared that Dr. Holman will be presenting information to the legislature so all children on MA can be seen by a dentist. Dr. Trout did mention that the Red River Access Clinic is available to anyone who needs dental care.

SPECIAL NUTRITION DIETS:

There was discussion on families requesting special food for their children. We would like to have a policy in place so we can address these issues when they arise. Consensus is that we need a medical form signed by their doctor that indicates there is a medical diagnosis that those children have an actual food allergy. Until paperwork is received from the doctor, we will not serve said food item and give the child an alternative option. Tiffany made a motion to make this a policy and Deb Olson seconded it.

BIRTHDAY TREATS:

There was discussion on whether to allow families to bring in treats on their child's birthday. Because of food allergies and the cost of treats, we want to create a policy of "no treats" being brought in to the center. Birthdays will be celebrated in other ways to make the day special for the child. Dr. Dye made a motion to not have parents bring in treats and Dr. Bjellum seconded it. This policy will be brought to Policy Council.

PROGRAM UPDATES:

David Doty introduced himself and gave us his background information. He shared that he would like to promote Head Start with intention. He would also like to improve the Head Start Review system to have them help us create a program that we can improve on rather than what is not right. David also stated that our program is also still looking for a new Health and Nutrition Lead Coordinator. Carla gave an update on Mental Health and the social/emotional DECA screener used for children. Dawne gave information on the tools used for school

readiness goals. Leola gave an update on engaging families and the 8 outcome areas. She also gave information on being the safety coordinator; including the safety drills, playground check list, and classroom check list to monitor safety at all times.

Tiffany made a motion to adjourn the meeting and Deb Olson seconded it.